



NEW MEMBER APPLICATION & MEMBERSHIP RENEWAL FORM

(Membership is open to everybody aged 9 and upward)

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS AND
RETURN THIS FORM TOGETHER WITH YOUR SUBSCRIPTION TO
JAYNE CAPLEN AT
57 OAKLANDS, WESTHAM, PEVENSEY, EAST SUSSEX, BN24 5AW



Section A: Athlete Details

Title		Forename		Surname	
Address					
Post Code		Phone (Home)			
Date of Birth		Mobile Number			
E-mail address (see note)				<i>Please note: This is a required field, so England Athletics can invite you to access your MyAthletics portal to complete the registration process with them. England Athletics will not market to you without your express consent.</i>	
Eligible to compete for Sussex?	Yes/No	1st Claim Club (if applicable)			
Eligible to compete for Sussex?	Yes / No	Membership Type			
1 st Claim Club (if applicable)		Subscription Amount		£	
England Athletics Registration No. (if known)		I want to register with England Athletics (competing members over 11 years old)	Yes/No	Registration Fee £15:00	
<i>For membership types, subscription rates and joining fees - please see our web site www.eastbourneroversac.co.uk</i>		Please make cheques out to "Eastbourne Rovers Athletic Club"			

Section B: Parent / Carer Details

If you are under 18 years of age please ask your parent / carer to complete the following sections

Title		Forename		Surname	
Address					
Post Code		Phone (Home)			
Date of Birth		Mobile Number			
E-mail address (see note)				<i>Please note: This is a required field, so England Athletics can invite you to access your MyAthletics portal to complete the registration process with them. England Athletics will not market to you without your express consent.</i>	

Section C: Disability / Medical Information

Please provide any important medical information that the Club should be aware of (e.g. asthma, allergies, epilepsy, physical impairment)

This section must not be left blank – if no information is required, please write "None"

This consent needs to be provided by the parent for children under the age of 13. Anyone over the age of 13 can provide consent for the use of data under GDPR

I consent to my special category personal data provided in section C to be shared with coaches for the purposes of the delivery of my safe participation in club activity. This data will not be shared or processed for any other purpose



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Section D: Emergency Contact Details

Please enter detail below of the persons who should be contacted in the event of an emergency

Print Name		Phone No.	
Print Name		Phone No.	

It may be essential at some point for authorised persons acting on behalf of the Club to have the necessary authority to permit urgent treatment whilst at a representative club competition or training session. Please signify your ongoing consent to emergency treatment being given to the above named athlete by trained personnel, by signing below.

Athlete or Parent/Carer if under 18		Signature		Date	
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Section E: Offer of Assistance

Eastbourne Rovers Athletic Club is run entirely by volunteers and as a result, one of the conditions of membership is that we ask all Adult members and Parents / Carers of members under 18 to assist at competitions, training sessions or other events associated with the Club for at least a 8 hours or two events per year. Please tick those roles detailed below where you would be interested in helping. The relevant Club official will then contact you to discuss how and when you may assist.

Helping at athletics meetings – track and field		Training session assistance	
Helping at athletics meetings – refreshments		Administration	
Coaching		Committee posts	
Fund raising		Promotion and marketing	
Equipment maintenance		Publicity	
Website maintenance and management		Photography	

Alternatively, please detail any other specific area of expertise, knowledge or skill that you believe you could bring to the Club below: -

Section F: Photography & Video Consent (those aged 18 or under)

Eastbourne Rovers AC recognises the need to ensure the welfare and safety of all young people in athletics.

In accordance with the UK Athletics child protection policy and procedures, we will not permit photographs, video or other images of children/young people to be taken without the consent of the parents/carers and children/young people.

The Club will take all possible steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club immediately.

I/we consent to Eastbourne Rovers AC (or a photographer appointed by Club or organisation) photographing or videoing my child's involvement in athletics for the period shown on this form for the purposes of publicising and promoting the club or sport, or as a coaching aid.

Signature	
Print Name	
Date:	



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Section G: Club Privacy Statement & Communication Preferences

Eastbourne Rovers AC (The Club) take the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how The Club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

In addition to receiving general club communications please let us know how else you would like to hear from us:

In addition to email I am happy to receive communications via: SMS Post

Section H: Data Transfer to England Athletics

When you become a member of or renew your membership with Eastbourne Rovers AC you can also choose to be registered as a member of England Athletics (you will have to register with England Athletics if you ever compete for the club in competition Under UKA Rules). If you confirm "yes" and pay EA registration (see section A) we will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org.

If you choose "No" and do not pay EA membership and then decide to compete for the Club, we will need to register you with England Athletics and we will inform you at that time.

Section I: Athlete Agreement or Parent / Carer Agreement

Athlete/Parent/Carers - By returning this completed form, I confirm that I have read and understood the privacy statement and how data will be used and shared and am willing to abide by the Club Constitution & Rules and Athletes/Parent/Carer codes of conduct, copies of which can be downloaded from the Club's website - www.eastbourneroversac.co.uk

Athlete / Applicants Name (please print)		Signature		Date	
Parent / Carers Name (please print)		Signature		Date	

Please note that all new membership applications are subject to approval by Eastbourne Rovers Athletic Club's committee. In the event that an approved member fails to attend normal Club training sessions for a period of 4 weeks, without prior notification to their coach for their reason for absence, their position within that coaching group may (at the discretion of the Club) be reallocated and they will be required to join another group if there are free places. In the event that all other suitable coaching groups are fully subscribed, members will be added to the Club waiting list until another suitable coaching group vacancy becomes available. No membership refunds will be made in such cases.

We look forward to welcoming all new members and their families to the Club and are delighted that as an existing member you have chosen to renew your membership

To find out all the latest information about the Club please visit our web site www.eastbourneroversac.co.uk or follow us on Facebook

For Office Use Only

Proposed By		Seconded By		Accepted By Committee On	
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Privacy Notice

Eastbourne Rovers AC are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Eastbourne Rovers AC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, [subscribe to our newsletter, or participate in discussion boards on our website – enter as applicable] The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). We may also ask for relevant health information, disability, other data to be shared with coaches for the purposes of the delivery of safe participation in club activity.

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with facility providers to manage access to the track
- sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.

For reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity;
- publishing of race and competition results

Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasion we may collect personal data from non-members e.g. any non-member participant who fills in a health disclaimer or form at a taster event. This information will be stored for 4 weeks after an event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media pages [include all that apply e.g. Facebook, Whaasaap, Twitter, Instagram]. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media



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platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of or renew your membership with Eastbourne Rovers AC you can also choose to be registered as a member of England Athletics (you will have to register with England Athletics if you ever compete for the club in competition Under UKA Rules). If you confirm “yes” and pay England Athletics subscriptions, we will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org. If you select “No” and choose not to join England Athletics and then decide to compete for the club, we will need to register you with England Athletics and we will inform you at that time.

The Club does not supply any personal data it holds for this purpose to any other third party. **The Club does not** store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member’s account, in line with England Athletics Limited’s retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK’s data protection supervisory authority, the Information Commissioner’s Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.